

Landscape Architect Section of the  
BOARD FOR ARCHITECTS, PROFESSIONAL ENGINEERS, LAND  
SURVEYORS, CERTIFIED INTERIOR DESIGNERS AND LANDSCAPE  
ARCHITECTS MEETING MINUTES

The Landscape Architect Section of the of the Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects (APELSCIDLA Board) met on June 23, 2023, at the Department of Professional and Occupational Regulation (DPOR), 9960 Mayland Drive, Richmond, Virginia, with the following members present for all or part of the meeting:

Frank Hancock III, Landscape Architect  
Ann Stokes, Landscape Architect

Demetrios Melis, Director, Kishore Thota, Chief Deputy Director, and Steve Kirschner, LRPD Deputy Director were not present at the meeting with regrets.

Staff present for all or part of the meeting were:

Kate Nosbisch, Executive Director  
Bonnie Davis, Regulatory Operations Administrator  
Ecila Williams, Administrative Coordinator

No one was present from the Office of the Attorney General.

Ms. Nosbisch called the meeting to order at 2:41 p.m.

**Call to Order**

Ms. Nosbisch advised the Section of the emergency evacuation procedures.

**Emergency  
Evacuation**

Ms. Nosbisch welcomed Ms. Williams as the new Administrative Coordinator.  
Mr. Hancock was nominated as chair and accepted the position.

**Announcements**

Ms. Stokes moved to approve the agenda. Mr. Hancock seconded the motion which was unanimously approved by: Stokes and Hancock

**Approval of  
Agenda**

There was no public comment.

**Public Comment  
Period**

Ms. Nosbisch reminded the Section about using the regulatory review matrix during their review of the land surveyor regulations.

**Regulatory Review  
Matrix**

The Section conducted a line-by-line review of the regulations using the Regulatory Review Matrix Flowchart to determine the relevance of each regulation. The Section began by reviewing 18VAC10-20-400. A long discussion took place regarding alternative pathways in obtaining licensure and creating a education/experience pathway chart.

**Landscape  
Architect  
Regulatory Review**

There was no other business.


**Other Business**

Conflict of Interest forms and Travel Vouchers were completed by all Committee members present.

**Conflict of Interest  
Forms / Travel  
Vouchers**

There being no further business, the meeting was adjourned at 4:24 p.m.

**Adjourn**

  
\_\_\_\_\_  
Frank Hancock III, Chair  
\_\_\_\_\_  
Demetrios J. Melis, Secretary

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Frank Hancock, III  
2. Title: Board Member  
3. Agency: Landscape Architects Section/APELSCIDLA Board  
4. Meeting/IFF Date: Landscape Architect Section Meeting June 23, 2023

5. I have a personal interest in the following transaction:

NONE

Nature of Personal Interest Affected by Transaction:

N/A

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

N/A

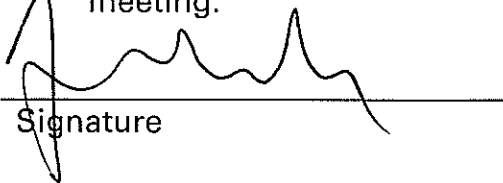
I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I **do not** have a personal interest in any transactions taken at this meeting.

Signature



Date

6/23/23

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government

1. Name: Ann Stokes
2. Title: Board Member
3. Agency: Landscape Architects Section/APELSCIDLA Board
4. Meeting/IFF Date: Landscape Architect Section Meeting June 23, 2023

5. I have a personal interest in the following transaction:

\_\_\_\_\_

\_\_\_\_\_

Nature of Personal Interest Affected by Transaction:

\_\_\_\_\_

\_\_\_\_\_

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

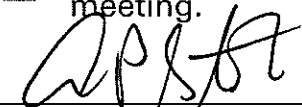
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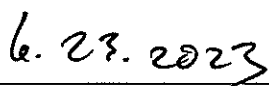
I am able to participate in this transaction fairly, objectively, and in the public interest.

**or**

I did not participate in the transaction.

6.  I **do not** have a personal interest in any transactions taken at this meeting.

  
\_\_\_\_\_  
Signature

  
\_\_\_\_\_  
Date